

# Linking to a Library Database: [Thomson] Gale

This handout demonstrates how to create a link in Moodle to an article stored in one of the Gale or Thomson Gale databases. This provider includes the Gale Virtual Reference Library (including the *Encyclopedia of Religion* and the *New Catholic Encyclopedia*) and InfoTrac Religion and Philosophy.

## Finding an Article

1. Access the Gale Virtual Reference Library system through <http://www.gtu.edu/library/electronic-resources> or the InfoTrac Religion and Philosophy system through <http://www.gtu.edu/library/find-articles> .
2. Select **On-campus** if you are in your campus office or in a computer lab, or select **Off-campus** if you are accessing the databases from outside the consortium network.
3. Search for the article as you normally would.

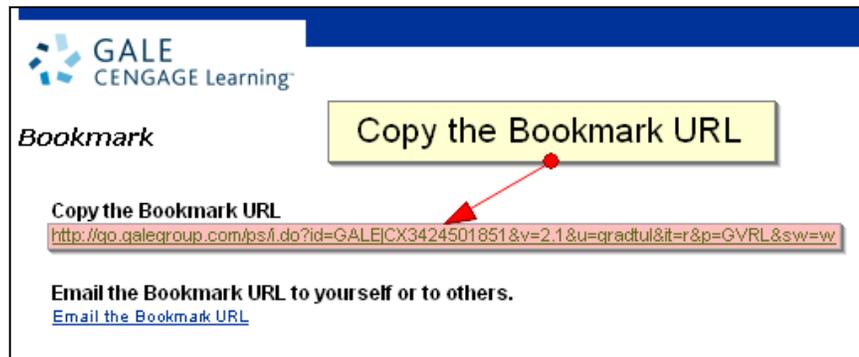
4. Select the title link for the article (do not select the full-text link).



5. Locate the **Bookmark** button on the web page (for Gale Virtual Reference Library, it is in the upper-left-hand corner of the screen; for InfoTrac Religion and Philosophy, it is in the Tools box).



6. From the pop-up window, highlight the URL underneath **Copy the Bookmark URL** and Copy the link to your computer's clipboard.



## Adding the Link to Moodle

1. Go to the appropriate course in Moodle and turn editing on.
2. From the **Add a resource...** drop-down menu, select **Label**.
3. Since students will be accessing the article from both on-campus and off-campus locations, you will need to create two links in the label.

4. Type the author and title of the article or abstract, followed by a colon and the text “On-campus or Off-campus.”

For example:

Lawrence A. Hoffman, “Liturgy,” in *Encyclopedia of Religion*: On-campus or Off-campus

5. Highlight the text “On-campus” or “Off-campus,” depending on the location from which you originally accessed the article or abstract. Thus, if you are working from your campus office, highlight the text “On-campus.”
6. Click the **Insert/edit link** button  from the text box toolbar.
7. Right-click and paste the link in the **Link URL** field.
8. Select **Open in new window** from the **Target** drop-down menu.
9. Click the **Insert** button.
10. Repeat steps 6 through 9 to create the link for the other location.
  - a. In step 7, you will need to change the link slightly to accommodate the other access location.
  - b. An **on-campus** link looks like the following:  
http://go.galegroup.com/ps/i.do?id=GALE|CX3424501851&v=2.1&u=gradtul&it=r&p=GVRL&sw=w
  - c. An **off-campus** link looks like the following:  
http://0-go.galegroup.com.grace.gtu.edu/ps/i.do?id=GALE|CX3424501851&v=2.1&u=gradtul&it=r&p=GVRL&sw=w
  - d. The highlighted text demonstrates the difference between the two links.
  - e. If you are creating an **off-campus** link from an **on-campus** one, you must add the **0-** [zero dash] before the word “go” and **.grace.gtu.edu** [dot grace dot gtu dot edu] after the word “com” – delete the indicated text to create an **on-campus** link from an **off-campus** one.

11. Once you have created the two links, click the **Save and return to course** button.

12. You will see an entry for the article with two hyperlinks following it.

For example:

Lawrence A. Hoffman, “Liturgy,” in *Encyclopedia of Religion*: [On-campus](#) or [Off-campus](#)

13. Your students will now be able to access the article or abstract no matter where they are connected to Moodle.

Note: when users click on the **Off-campus** link, they will be redirected to the GTU Library Login page for authentication before being able to view the Gale Virtual Reference Library or the InfoTrac Religion and Philosophy systems.