

Memorandum

To: GTU Doctoral and Common MA Graduates and Prospective Graduates

From: Kathleen Kook, Dean of Students

Subject: 2014 GTU Commencement Exercises

Date: February 2014

I am writing to you about commencement plans for May, 2014. If you are an October, 2013 graduate or plan to graduate this spring, please review the details in this letter and attend to its contents immediately. In particular, every graduate or prospective graduate must complete two forms: the GTU 2014 Commencement Participation Form and the 2014 GTU Commencement Events RSVP/Response Form by Monday, March 3, 2014. ([see attachment](#))

Eligibility

If you have graduated and have not participated in GTU Commencement Exercises before, or will successfully defend your thesis or dissertation and file the final copies along with all accompanying documentation with appropriate signatures on or before **Friday, April 4, 2014** (or, if you already did this by October 1, 2013), you are qualified to participate in the 2014 GTU Commencement Exercises. Please note, if you are completing the Common MA degree program, and while meeting the defense and filing deadlines, still need to complete coursework during spring 2014 semester, you may participate in the exercises, but your graduation status will be contingent upon successful completion of the courses required for your degree.

If you do not meet these criteria, you cannot participate in the 2014 GTU Commencement Exercises.

2014 GTU Commencement Exercises

The GTU Commencement Exercises will be held on Thursday, May 8 at 4:00 p.m. at the PLTS Chapel of the Cross. Graduates need to be at PLTS by **3:15 p.m.** A tasty reception follows in the courtyard immediately outside the Chapel.

The GTU Graduates Reception

The GTU Board of Trustees (with lots of help from the GTU Advancement Office) hosts a reception for all GTU common MA and Doctoral graduates and their families and guests the night before commencement, Wednesday, May 7 at 5:00 p.m. in courtyard and Common Room on the CDSP campus. Advancement will send you details about the event, but I want to make sure you put this in your calendar. It is a very nice affair where you enjoy wonderful food and drink and are present while your coordinator officially presents you to the academic community. You don't have to do anything, but stand and smile while we say nice things about you!

Respectfully submitted on behalf of Kathleen Kook:

Gloria Motley
Academic Secretary

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