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GRADUATE THEOLOGICAL UNION

FLORA LAMSON HEWLETT LIBRARY
2400 Ridge Road, Berkeley, California, 94709

Special Research Collections Collection Development Policy

Special Collections (Archives; Rare Books; Manuscripts and Personal Papers; and other Special Research Collections) are developed and maintained by the Graduate Theological Union Library in order to preserve denominational, ecumenical, and inter-religious materials that document religious experience in the western United States and especially within the various denominations and religious traditions related to the Graduate Theological Union and its member schools. Such documentation includes the Christian experience of Baptist, Congregational, Eastern Orthodox, Episcopal, Lutheran, Methodist, Presbyterian, Roman Catholic, and Unitarian bodies, primarily in California, secondarily in the trans-mountain west, and to a lesser extent along the Pacific Rim. The GTU Library collects materials related to major world religions especially those associated with its affiliate centers: Richard S. Dinner Center for Jewish Studies; the Center for Islamic Studies; and the Institute of Buddhist Studies (particularly in the Japanese tradition). One of the most important collections is a wide-ranging collection of materials related to New Religious Movements, especially as expressed in California.

Incorporated in 1962, the Graduate Theological Union is composed of nine theological schools that were independently founded in California between 1786 and 1950.¹ Each of these institutions shares a similar mission to educate women and men for vocations of religious and spiritual service, including ordained and lay ministries, academic teaching, and public service. From the 18th century, these schools developed library collections in support of their respective missions. These materials were brought together in 1969 when the GTU Common Library (later the Flora Lamson Hewlett Library) was founded.²

Thus, the GTU Library is the beneficiary of the broad heritage of its member schools and continues to maintain and build its collections in a manner that promotes wide-ranging religious and intellectual discourse.

¹ The Franciscans established a Theologate in 1786 in Mission Santa Barbara which ultimately relocated to Berkeley in 1968 (FST) ; the Dominicans established a Theologate in 1851 in Monterey which ultimately relocated to Berkeley in 1967 (DSPT); The Pacific Theological Seminary was founded in 1866 in San Francisco and ultimately relocated to *Holy Hill* in 1926 (PSR) ; California College was founded in 1871 and relocated to Berkeley in 1905 (ABSW) ; San Francisco Theological Seminary was founded in 1871 ; the Church Divinity School of the Pacific was founded in 1893 in San Mateo and relocated to Berkeley in 1930 ; the Pacific Unitarian School for the Ministry was founded in 1904 in Oakland and ultimately relocated to *Holy Hill* in 1943 (SKSM) ; The Jesuits founded Alma College in 1934 in Los Gatos which was relocated to Berkeley in 1969 (JSTB) ; the Pacific Lutheran Theological Seminary was founded in Berkeley in 1950.

² See Appendix 7 of the *Collection Development Policy* , History of the GTU Collections

I. RARE BOOK COLLECTIONS

The nucleus of the *Rare Book Collection* was established when the Library collections of the Member Schools were consolidated into the Common Library as outlined above. These materials reflect the denominational and theological heritage of the schools. Over the years the original collection has been augmented by subsequent donation or deposition by several of the schools, through individual gifts, direct purchase, or by reassignment from the circulating collections. The GTU Library continues to develop the *Rare Collections* in accordance with general principles outlined in the *Collection Development Policy*.

A. Current content of the Collection

The rare book collection numbers some 8,000 volumes. Dating primarily from the Reformation period to the end of the 19th century, the collection includes works from the subject areas of biblical studies; systematic and moral theology; denominational missions; apologetics; and church polity. Latin and German texts predominate among the older works; English, Greek, French, Spanish, and Hebrew are also represented. Strengths include a sizeable collection of 17th and 18th century editions of patristic authors, as well as early and later medieval scholastic theology (Basil, Augustine, Gregory, Aquinas, Suarez, etc.) The collection also includes numerous printed Bibles; exegesis, sermons, treatises, etc.; many editions of the *Book of Common Prayer*; Protestant and Catholic liturgical works, books of devotion, and hymnals; denominational histories; biographies and autobiographies of theologians and religious figures; and a collection of miniature books. In addition to materials of direct interest to particular ecclesial or denominational communities, the collection includes works that represent 20th century movements of radical thought, the New Age, and New Religious Movements.

B. Collection Criteria

Books and other library materials; art works; objects and artifacts are considered for inclusion in the Rare Collections based on rarity; physical condition; special or unusual provenance; and enduring educational, theological, denominational, or regional significance for the collection.

The decision-making process is informed by the following sets of criteria:

I. Criteria for newly acquired library materials which will be classified as *Rare*.

- Books specifically received or purchased for Rare or Special Collections.
- Books of early imprint. Specifically: All pre-1801 imprints; U.S. and Latin American imprints prior to 1850; Greek Orthodox imprints prior to 1930; Asian imprints prior to 1900.
- Works of particular significance to the religious or secular history of California and the American West.
- Limited editions of 200 numbered copies or fewer.
- Books known to be bibliographically unique or otherwise irreplaceable.
- Fore-edge decorated books.

- Manuscript or holographic materials
- Miniature books (-under 12 cm. in height).

II. Criteria for currently held library materials which will be reviewed for possible re-classification as *Rare*.

- Nineteenth Century imprints (1801-1899).
- Books whose purchase or replacement price exceeds \$250.00. Current reference materials are exempt.
- First editions of historical importance as identified in standard bibliographic sources.
- Limited editions of 201-1000 copies.
- Aesthetically noteworthy books (fine press books, works with hand colored engravings or wood cuts, or other forms of art).
- Association copies, identified by: inscriptions; marginal notes or private book plates; or containing manuscripts; or letters tipped or laid in.
- Facsimile editions of rare books.
- Books, *or other library materials*, unusually subject to damage or loss; specifically:
 1. Fragile volumes, including damaged or deteriorating books not suitable for rebinding.
 2. Special or luxury binding (soft leather, inset medallion or raised design, hand-decorated)
 3. Volumes containing tipped-in or loose plates.
 4. Portfolios of unbound sheets.
 5. Extremely oversized volumes (over 44cm. in height) or other odd sized volumes that are particularly difficult to shelve.
 6. Controversial Literature associated with a denominational issue or a Member School.

C. On-going Collection Interests

The GTU Library continues to collect rare books and other non-circulating materials in support of the formative, cultural, and educational aims of the GTU, its Member Schools, and affiliated Institutes according to general criteria established in the *Collection Development Policy*. Most acquisitions of *rare* materials are made by means of donation; however, funds are occasionally available to purchase such materials in support of the over-all mission of the Library. On-going acquisitions include: Conference or other official publications; doctrine; Liturgical materials; works of devotion or personal piety; local or congregational histories; New Religious Movements; and biography.

Materials of special interest to the collection include the following:

- The Bible: the history of translation and exegesis
- The Reformation: works by and about early reformers especially the *conversation* between the reform and counter-reform movements within Christendom
- Liturgy and Worship: Antiquarian and modern works which reflect the development and trends of public and private worship associated with the ecclesial communities of

the GTU

- Doctrinal Theology: works which document the development of Christian doctrine and the controversial works that form part of that development
- Missions—especially the encounter with the *New World* and Western encounter with *Asia*
- History of the religious experience of the New World, especially the American West and the Pacific Rim
- Materials that document the history of human communication, especially as they relate to the study of religion and theology
- The Ecumenical Movement and Inter-Religious dialogue and/or engagement
- New Religious Movements
- Biography
- Ephemera

II. ARCHIVES AND MANUSCRIPTS COLLECTIONS

The Graduate Theological Union Archives program began in 1989. To reflect the mission and nature of the GTU as a whole, the Archives were charged with collecting, preserving, and making available for research historical records and documentation in all media formats following the areas outlined above. To accomplish this, the Archives collect the *Institutional Records* of the Graduate Theological Union, donated *Personal Papers and Manuscripts Collections* from individuals or organizations, and the *Archives of Member or Related Institutions and Research Centers* who designate the GTU as the repository for their records.³

A. Graduate Theological Union Institutional Records Collection

The *Graduate Theological Union Institutional Records Collection* consists of non-current records of permanent administrative, legal, fiscal, or historical value representing all levels of the GTU. The boards, offices, committees, and centers from which the records are collected include the following:

- Board of Trustees
- Office of the President
- Office of the Dean
- Flora Lamson Hewlett Library
- Business Office
- Office of Institutional Advancement
- Centers with a direct programmatic relationship with the GTU
 - Richard S. Dinner Center for Jewish Studies
 - Center for the Study of Religion and Culture
 - Center for Islamic Studies

³ See Appendix 4 of the *Collection Development Policy* for a complete description of the GTU Archives and archival collection policies and procedures

Criteria for permanent archival retention, as stated above, include:

- Evidence of the administrative structure of the GTU
- Evidence of the development and history of the GTU
- Legal value
- Fiscal value
- Research and informational value

B. Personal Papers and Manuscripts Collections

The collection documents the broader religious experience in the American West and the Pacific Rim.

Areas of collecting interest include:

- Individual activity
- Denominational activity
- Ecumenical activity
- Inter-religious activity
- New Religious Movements
- Special groups (ethnic plurality; women in religion; gay/lesbian/bi-sexual/transgender persons in religion)

Sources of materials:

Material may be received from individuals or groups within these collection areas. Materials which support the curriculum and the areas of study within the GTU will receive primary consideration.

Donor constituencies from which collections will be considered:

- GTU faculty and individual scholars
- Member Schools of the GTU
- Affiliated and associated centers and programs of the GTU
- Religious institutions and groups outside the GTU, but located in the trans-mountain west
- Denominational offices and agencies in the trans-mountain west
- Selected churches and congregations in the Bay Area

C. Archives of Member or Related Institutions and Research Centers

GTU Special Collections will serve the archives of those member or related institutions, centers, and organizations that make provision by contract, deed, or agreement with the GTU Library for the long-term care of their collections. This may include the physical custody for collections to be housed in the GTU Library or the provision of professional services for those collections actually housed in other facilities.

For example, the records of the following organizations are held in the GTU Archives:

- Pacific and Asian Center Theology and Strategies
- Center for Theology and the Natural Sciences
- Pacific Coast Theological Society

III. SPECIAL RESEARCH COLLECTIONS

Materials acquired as *Special Research Collections* are subject-related collections of interest to the GTU and its member schools.

Criteria for acquisition as a Special Research Collection include:

- Collections stipulated by a donor (through an instrument of gift) that are maintained as a discreet collection
- Collections of mixed formats and media on a common subject or other common theme
- Collections of a specific format or media, artificially brought together by either a donor or the Library staff
- Digital collections
- Art in all media
- Artifacts, objects, and textiles

Special Research Collections include the following:

- The Academy of American Franciscan History Collection:
Materials collected by The Academy of American Franciscan History (including 14 manuscript collections) which support the study of the Franciscan, Jesuit, Dominican, etc. pastoral experience in *New Spain* from the time of the Conquest to the early 20th century.

- New Religious Movements Research Collections (examples):
 - Graduate Theological Union Center for the Study of New Religious Movements Collection
 - New Religious Movements Organizations Vertical File
 - William (Will) Noffke New Religious Movements Collection
 - J. Stillson Judah New Religious Movements Collection
 - Starhawk Collection
 - Scientology Collections

- Viktor E. Frankl Logotherapy Collections:

Viktor Frankl, a Viennese therapist and Holocaust survivor, developed a style of psycho-therapy before, during, and after World War II based on finding meaning in suffering. The collections contain books, articles, audio and video tapes, and archival records by and about Frankl and other logotherapy practitioners and authors.

- The Graduate Theological Union Historic Pamphlet Collection:

Pamphlets and other ephemeral publications retained from the former libraries of member schools, particularly the Pacific School of Religion, the Church Divinity School of the Pacific, and the Graduate Theological Union Common Library Vertical Files.

- The Massey Shepherd Collections:

- The Dante Collection: 230 volumes collected by Dr. Massey Shepherd relating to his interest in Dante.
- The Book of Common Prayer Collection: Various editions of the American Prayer Book.

- Holy Family Sisters Catechetical Collection:

An extensive collection of printed works related to catechetical instruction originally collected by the Holy Family Sisters between 1875 and the late 1970s.

- The John Capistran Boreley, OFM Islamic Manuscripts Collection:

The collection includes one hundred-fifty Islamic manuscript texts produced during the 16th-19th centuries. Written in Arabic, Persian, and Ottoman dialects, the volumes reflect fine calligraphy, gold leaf, some illumination, and interesting binding.

- Patrick Russell Liturgical Studies Collection

The collection includes a number of volumes related to the study of the western liturgical tradition collected throughout the career of Mr. Russell, a student and colleague of Massey Shepherd and member of the Standing Liturgical Commission of the Episcopal Church. The materials include American and English editions of the *Book of Common Prayer*, together with *Prayer Book Studies*, and other works related to the history and development of the Liturgy.

- John Pairman Brown Helleno-Semetic Collection

The collection includes several hundred volumes of scholarly works used by Dr. Brown through his life-long study of the cultural interchange and interpenetration of Helleno-Semetic societies, especially in his seminal work, *Israel and Hellas*.

- Enoch Pond Pamphlet Collection

An extensive collection of printed sermons, tracts, pamphlets, polemical and controversial works of the day originally collected by the Reverend Enoch Pond, a noted New England Congregationalist Minister, scholar, writer, and President of Bangor Theological Seminary, 1856-1882. Approximately 50 bound volumes and a number of loose pamphlets.