## 3101 Statement of Ethics

SECTION: HUMAN RESOURCE POLICIES

EFFECTIVE: JULY 1, 2007

REVISED:

RESPONSIBLE OFFICE: VPAF
APPROVAL: VPAF

## **PURPOSE**

In order to fulfill its mission, the GTU relies on the efforts of its skilled and dedicated employees. The GTU wishes to promote high standards of conduct among these employees, and it has therefore formulated the following basic principles for their guidance.

## **POLICY STATEMENT**

Employees of the Graduate Theological Union have moral responsibilities not only to professional associates and fellow employees, but also to the students they serve, to act in all matters with the highest standards of conduct. Therefore GTU employees are expected to maintain high standards of personal, professional, and business conduct and behavior, display integrity, employ the best judgment and ethics possible, and use their professional skills to the best interests of all.

## **POLICY**

Employees of the GTU are expected to:

- Deal fairly with everyone in the dissemination of information and advice.
- Use only legal and ethical means when dealing with contractors or contractor employees.
- Issue no statements to the GTU community or the public they know to be false or misleading.
- Promote the interests of the GTU and do their share of all work required of them by the GTU.
- Cooperate with associates and employees at member schools, centers and affiliated institutions to provide the best service possible.
- Aid the professional development of those who either work or study at the GTU.
- Endeavour at all times to improve the quality of programs and services provided by the GTU.

The provisions of this policy must be applied consistently to all GTU institutional activities.