

# The Richard S. Dinner Center for Jewish Studies

## GRADUATE THEOLOGICAL UNION (GTU)

### CERTIFICATE IN JEWISH STUDIES

**The Certificate in Jewish Studies is designed for two types of students:**

- 1) *GTU M.Div., M.A., or Ph.D. students in other areas who wish to demonstrate a basic command of Jewish studies.*
- 2) *Students from outside the GTU, particularly educators in the Jewish community, who want to have some systematic graduate training in Jewish Studies, but are not prepared to undertake an M.A. or Ph.D. Such students must apply to the GTU for admission.\**

Interested students should register their intention with the Office Manager of the Center for Jewish Studies as early as possible in their course of study.

**Requirements:**

Six courses in Jewish Studies, one of which may be devoted to a thesis. No more than two courses (in addition to the thesis if elected) may be directed reading. Two of the courses should be the M.A. survey sequence in Jewish History or Jewish thought (or their equivalents).

**\*Application procedure:**

An applicant must provide transcripts and a statement of purpose. Letters of recommendation may be requested.

**To apply contact:**

Office of Admissions  
Graduate Theological Union  
2400 Ridge Road, Berkeley, CA 94709  
**Phone:** 1-800-826-4488; **E-mail:** [gtuadm@gtu.edu](mailto:gtuadm@gtu.edu)



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### **Procedures for filing for a Certificate in Jewish Studies**

In September or February of your last semester, schedule an appointment with the CJS Director to verify completion of the required course work. Bring your completed Verification of Course Work form, & a copy of your most recent grade report, & your current semester's registration statement to verify that the courses were/are being taken.

Two weeks before the filing deadline submit your signed Verification of Course Work form together with the signed Administrative Check Sheet to the CJS Office Manager who will submit them to the GTU's Academic Secretary. Filing deadlines are usually October 1st in fall and the first Friday in April in spring. Be sure to check the Extended Calendar to be certain.



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## GRADUATE THEOLOGICAL UNION (GTU)

### Verification of Course Work for Certificate in Jewish Studies

Name \_\_\_\_\_ Semester Admitted \_\_\_\_\_

CJS Advisor \_\_\_\_\_ GTU school if applicable \_\_\_\_\_

#### Requirements

- A total of six courses must be completed with a grade of B- or higher.
- Two courses must be the MA survey sequence in Jewish History & Thought.
- One course may be a thesis.
- One course may be a GTU course in the Old Testament.
- No more than two courses (in addition to the thesis) may be directed reading.

Course #	Title	Term	Units	Grade
1.	Biblical/Medieval Jewish History or Thought			
2.	Modern/Contemporary Jewish History or Thought			
3.				
4.				
5.				
6.				

Total Units	GPA

This verifies that \_\_\_\_\_,  
 candidate for the Certificate in Jewish Studies has met all academic requirements.

\_\_\_\_\_  
 PRINT NAME DIRECTOR, CENTER FOR JEWISH STUDIES

\_\_\_\_\_  
 SIGNATURE DIRECTOR, CENTER FOR JEWISH STUDIES DATE

[ see over ]

## ADMINISTRATIVE CHECK SHEET FOR CERTIFICATE IN JEWISH STUDIES

Please note: File this form with the CJS Office Manager one week before the filing deadline as indicated on the GTU extended calendar.

### Before filing you must secure the following signatures:

I certify that \_\_\_\_\_ has discharged  
NAME

all financial obligations:

\_\_\_\_\_  
GTU BUSINESS OFFICE DATE

\_\_\_\_\_  
GTU BUSINESS OFFICE - PAYMENT OF CERTIFICATION FEE DATE

\_\_\_\_\_  
GTU LIBRARY, CIRCULATION DATE

### The name on my certificate should read as follows:

\_\_\_\_\_  
PRINT OR TYPE NAME

\_\_\_\_\_  
CURRENT MAILING ADDRESS

### For Office Use Only

Completed forms filed with CJS Office manager \_\_\_\_\_  
DATE INITIALS

Administrative Check sheet filed with GTU Academic Secretary \_\_\_\_\_  
DATE INITIALS