



GTU

Office of Admissions

SPECIAL STUDENT APPLICATION

Special Student status allows an individual to enroll in 1 to 4 classes per semester without matriculating in a degree program. Special Students may not audit and are not eligible for financial aid, housing at a member school, nor for cross-registration at the University of California. Official transcripts are kept for Special Students and are available upon request of the Common Registrar. International Special Students on an F-1 visa **must** be registered as full-time students; i.e., four courses per semester.

There are different ways to enroll as a Special Student. Students who have completed a Bachelor's degree and would like to take a course should sign up with the member school whose faculty is offering the course.

Apply to the GTU for Special Student status if:

- You have a Master's degree in theology or an equivalent background and intend to apply to the GTU doctoral program
- You are currently enrolled in a Master's or Doctoral program at another institution and would like to take a GTU course for credit

Registration Fees are available on the GTU website and payable at time of registration. The tuition refund policy is the same as the GTU policy described in the GTU catalog. Students who later matriculate into the GTU doctoral program may petition to apply the difference in tuition between Special Student fees and current continuing registration.

To apply as a GTU Special Student, submit this form (or apply online), and send **official transcripts** showing evidence of your Bachelor's and Master's degrees to the Admissions Office. International students must submit **official TOEFL** scores. If you are currently enrolled in a graduate degree program at another institution, and are intending to have your GTU course(s) count toward that program, the signature of your Department Chair or Academic Dean is required on the back of this application. You do not then need to submit an official B.A. transcript.

Deadline for applications and transcripts for Special Student Status is two weeks before the first day of any semester. You will be notified by email of your acceptance and given instructions for registration.

Name _____

Current Address _____
Street City State Zip

Email address: _____ Day Phone _____

Social Security # _____ Birthdate _____ Birthplace _____

Semester and year you wish to take courses at GTU _____



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EDUCATION: Official transcripts must be submitted.

Undergraduate: Name of Institution _____

Degree/Field _____ Year Graduated _____

Graduate: Name of Institution _____

Field _____ Year Graduated _____

Course(s) you wish to take either by specific course number and title or by general area:

1) _____ 2) _____

3) _____ 4) _____

Your reason(s) for applying as a special student. Please use additional paper if the space is not sufficient.

If you are taking a GTU course to be credited to a degree program at another institution, you must list the name and address of the school, and you must secure the signature of your Department Chair or Academic Dean.

School name _____

Address _____

Street

City

State

Zip

Approval of your Department Chair or Academic Dean

Name (printed or typed)

Signature

Date

The signature above certifies that the applicant is enrolled in a graduate degree program at the above named institution and holds a baccalaureate degree from an accredited institution.

Approval of GTU Dean or representative

Signature

Date